# Residency Verification Policy

Coronado Tennis Center

Coronado Tennis Center offers resident rates to verified Coronado residents. This policy explains who qualifies, what to bring, and how often verification must be renewed.

## Who Qualifies as a Resident

A Coronado resident is an individual, and their immediate family living in the same household, who either:

- Owns property in Coronado, or
- Lives in Coronado at least 6 months of the year.

Immediate family means a spouse, parent, grandparent or child living in the same household. Anyone who has not been verified as a resident is charged the nonresident rate.

## Accepted Documents

Verify your residency with **either** of these options.

OPTION 1

### Coronado Resident Card

Show a valid, unexpired City of Coronado Resident Card.

Plus a government-issued photo ID that matches the name on the card.

OPTION 2

### Photo ID + Proof of Address

**A valid government-issued photo ID.** The name must match your proof of address.

**One proof of Coronado residency** showing your name and Coronado address:

- Property tax bill or record
- Mortgage statement
- Lease or rental agreement (at least 6 months)
- Military housing orders (at least 6 months)

A copy, scan or clear photo on your phone is accepted.

## How Verification Works

Residency is verified in person at the Coronado Tennis Center pro shop. Document-based verification must be **re-established every 3 years**.

1. Present your Coronado Resident Card, or your photo ID and one accepted proof of residency, to the pro shop staff.
2. Staff confirm that the card is valid, or that the name on both documents matches and the address is in Coronado.
3. Once verified, your account is marked as a resident and resident rates apply.
4. If you verified with documents, your resident status expires three years later and you will need to present them again. If you verified with a Resident Card, resident rates continue until the card expires, so please renew it with the City.

If your residency status changes before then, such as moving out of Coronado, please let us know so your account can be updated. Resident rates apply only while you meet the residency requirements.

### Your Privacy

We check your card or documents for verification only. We do not keep copies or photos of your ID, Resident Card or proof of residency. We record only that you were verified and the date.

### Questions

If you are unsure whether your documents qualify, or need to update your residency information, please contact the Coronado Tennis Center pro shop.